

**TELANGANA SHEEP & GOAT DEVELOPMENT  
COOPERATIVE FEDERATION LTD. (TGSGDCFL)  
10-2-289/127, SHANTINAGAR, MASAB TANK,  
HYDERABAD – 500028, TELANGANA**

**Request for Quotation (RFQ) for selection of a Consultant  
to Identify an Agency for the Operation & Maintenance of  
'Modern Abattoir Facility (MAF) at Chengicherla**

**NOVEMBER 2024**

**RFQ No: 1029/T2/MAF/TGSGDCFL/2024**

**Issued on: 4<sup>th</sup> November 2024**

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## 1. NOTICE INVITING TENDER

**TELANGANA SHEEP & GOAT DEVELOPMENT COOPERATIVE FEDERATION  
LTD. (TGSGDCFL), 10-2-289/127, SHANTINAGAR, MASAB TANK,  
HYDERABAD – 500028, TELANGANA**

**Website:** <https://sheepfed.telangana.gov.in>

**Telephone:** 040-23391321

**RFQ No. 1029/T2/MAF/TGSGDCFL/2024**

Managing Director, Telangana Sheep & Goat Development Cooperative Federation Ltd., (TGSGDCF Ltd.) invites sealed Request for Quotations (RFQ) from consultants meeting the eligibility criteria as mentioned in TOR for Hiring of the services of consultant for executing the bid process management for selection of agency for Operation and Maintenance of Modern Abattoir Facility at Chengicherla, Telangana.

S.No.	Type of Expert	Qualification Criteria	Total Duration	Experience
1	Management Consultant	Bachelor's degree in engineering with Mechanical/ Civil specialization and Post graduation specialization in Agriculture/ Veterinary/ Business Administration/ Public Administration from any recognised university	2 Months	Minimum 10 years of experience in procurement of infrastructure projects and project management. Should have prepared at least 10 Tenders/ RFP's for Government projects.

**Note:**

\*The consultant hired shall be purely contractual basis (for a period of 2 months from the date of signing of contract or till project period whichever is later)

\*\*The selection of expert shall solely done by the departmental committee based on the qualification criteria and the lowest financial quotation.

Terms of Reference & other details are enclosed to understand the scope of work. Interested candidates may submit the resume and expected remuneration in the formats enclosed through physical submission on or before 11/11/2024 by 15:00 Hrs.

**Applications Inviting Authority:** The Managing Director, Telangana Sheep & Goat Development Cooperative Federation Ltd., (TGSGDCFL)

**Address for Communication:** 10-2-289/127, Shantinagar, Masab Tank, Hyderabad – 500028, Telangana

**Website:** <https://sheepfed.telangana.gov.in>

**Telephone:** 040-23391321

## **2. TERMS OF REFERENCE**

### **1. Background**

'Modern Abattoir Facility' (MAF), Chengicherla was established in the year 2003 at Chengicherla Village, Ghatkesar Mandal, Ranga Reddy District in the erstwhile Andhra Pradesh at a 'Project Cost' of Rs.31.46 Crores with the main objective of making available 'Wholesome and Hygienic Meat' to the citizens living within the Urban Agglomeration of Hyderabad & Secunderabad and to maintain Hygienic and Sanitary conditions in the Slaughter Houses, avoiding adverse Environmental impacts.

The 'Modern Abattoir Facility' (MAF) at Chengicherla was leased out through competitive bidding basis in the year 2008 for operation and maintenance for 10 years and the O&M period was extended on ad hoc basis till further order.

The Telangana Sheep & Goat Development Cooperative Federation Ltd. (TGSGDCFL), has now proposed to lease out the 'Modern Abattoir Facility' (MAF) at Chengicherla for 'Operations & Maintenance' (O&M) on 'Competitive Bidding' basis for a period of one year on 'as-is-where-is' basis.

### **2. Requirement of Consultant**

The TGSGDCFL, Govt. of Telangana is inviting the proposals from reputed consultants for preparation of RFP, terms of reference, tender documents and undertaking tender process for the selection of an Agency for the Operations & Maintenance of 'Modern Abattoir Facility, (MAF) at Chengicherla through Competitive Bidding basis.

### **3. Scope of Work**

The activities/ tasks to be performed by the consultant and the deliverables to be prepared are provided below:

- (i) Project Structuring Stage
  - a. Detailed study of the previously developed project reports, lease agreements and any other related documents.
  - b. Hold detailed discussions with existing 'O&M' Agency to understand the status of operations and maintenance of the facility and report to the TGSGDCFL.
  - c. Conduct detailed analysis of the terms of lease agreement including but not limited to study of the Lease Amounts received by the Government, details of the 'Periodical Escalations' for the last 16 Years.

- d. Detailed study of the Depreciated / Appreciated Values of the Land & Buildings, Plant & Machinery etc., and computation of prevailing and proposed 'Project Cost'.
- e. Physical Inspection of the Land & Buildings, Plant & Machinery etc., and evaluation of the fitness & life of existing 'Modern Abattoir Facility' at Chengicherla in coordination with the identified departments and relevant stakeholders.
- f. The inspection of the project site shall include but not limited to (a) existing facilities and structures (b) The conditions of the utilities in the vicinity of the Project Site, (c) Ownership of facilities during and after the Term of Concession (d) Clearances required to obtain for operating the MAF.
- g. Assessment of fee structure for operation of MAF at Chengicherla and source of revenues and expenditures likely to be incurred by the selected bidder. The structuring of the 'Lease Model' with proposed lease tenure, further renewals and future escalation of lease amount etc.
- h. Prepare a document on project assessment clearly providing details of the lease structure and revenues to be collected by TGSGDCFCL from the O&M of MAF.

(ii) Request for Proposal (RFP) Stage

- a. Preparation of presentation on the 'Bid Process' for the approval of Government.
- b. Preparation of Terms of Reference (ToR) and Request for Proposal (RFP) Document.

(iii) RFP/ Bid Evaluation stage

- a. Provide support to the Tender Committee of TGSGDFCL on Technical & Financial Bid evaluations and selection of the successful agency.
- b. Preparation of the Minutes of the Tender Committee and Bid evaluation report.

(iv) Agreement Stage

- a. Preparation of Draft Letter of Intent (LOI) to the selected agency.
- b. Provide necessary support to TGSGDFCL for preparation of draft agreement (Lease Agreement) and facilitating the execution of agreements.

**4. Deliverables:**

- 1. Project Assessment document
- 2. Request For Proposal/ Bid document
- 3. Bid Evaluation report

**5. Project Duration:**

The consultant will have to complete the deliverables as mentioned in Sr. no. 3 of this RFP document within 2 months from the date of signing of contract.

**6. Consultancy Fee**

You are requested to quote your Consultancy Fee for the preparation of terms of reference, tender documents and undertaking 'Bid Process Management' for the selection of an Agency for the Operations & Maintenance of 'Modern Abattoir Facility, (MAF) at Chengicherla, Medipally Mandal, Medchal-Malkajgiri District in Telangana.

You are requested to 'Quote' your 'Consultancy Fee' in the 'Prescribed Format', provided as Annexure. The 'Consultancy Fee' quoted by the 'Management Consultants' shall be considered for the 'Selection of the Consultant' and the lowest (L-I) 'Consultancy Fee' shall be the 'Bidding Parameter'.

**7. Payment Terms**

- (i) 20% Advance Payment along with the Work Order.
- (ii) 40% Milestone Payment against the submission of Request for Proposal to the TGSGDCFL along with preparation of tender schedule and other required documents.
- (iii) 40% Balance Payment against the Selection of the Bidder / Agency & Issue of Letter of Intent.

**8. Quotation Submission Date and Time:**

- (i) Quotations in sealed cover should be submitted on or before **11<sup>th</sup> November 2024, 1500 hours** Indian Standard Time (IST) at the address given below in the manner and form as detailed in the RFQ.
- (ii) Technical and Financial quotations shall be submitted in separate envelopes to the following address:  
Managing Director, Telangana Sheep & Goat Development Cooperative Federation Ltd. (TGSGDCFL), 10-2-289/127, Shantinagar, Masab Tank, Hyderabad, Telangana – 500028

**9. Submission of Proposal**

- (i) An applicant/ consultant may be a natural person born in India or a private entity, a proprietor, a company, an NGO, a partnership firm or an LLP incorporated in India as per applicable laws of the country.
- (ii) The consultant may submit proposal for the task as mentioned in Terms of Reference of the RFQ. Consultant should ensure that separate technical and financial quotations are submitted for the task proposed to be conducted.

## **10. Preparation of proposal**

- (i) The Proposal as well as all related correspondence exchanged by the Consultant and the Employer shall be written in English language.
- (ii) The consultant shall prepare and submit the quotations (Technical quotation and Financial quotation) in separate sealed envelopes. The envelopes shall clearly bear the identification 'Technical quotation' and 'Financial quotation'.
- (iii) Each of the envelopes shall indicate the complete name, address, phone number and email of the consultant.
- (iv) In preparing the quotations, consultants are expected to examine in detail all the terms and conditions and formats comprising the RFQ. Material deficiencies in providing the information requested may result in rejection of quotations.
- (v) The consultant would provide all the information as per this RFQ. TGSGDCFL reserves the right to evaluate only those RFQ responses that are received in the required format, complete in all respects and in line with the instructions contained in this RFQ.
- (vi) The RFQ response shall be typed or printed. Each page of the RFQ response shall be signed by a person or persons duly authorized to sign on behalf of the Bidder and holding the Power of Attorney as per the format provided in this RFQ.
- (vii) TGSGDCFL reserves the right to reject any quotation which is not sealed and marked as instructed above and TGSGDCFL will assume no responsibility for the misplacement or premature opening of the quotations.
- (viii) Each envelope shall be addressed to: Managing Director, Telangana Sheep & Goat Development Cooperative Federation Ltd. (TGSGDCFL), 10-2-289/127, Shantinagar, Masab Tank, Hyderabad, Telangana – 500028.

## **11. Validity of Quotation**

Quotation shall remain valid for a period of not less than 15 days after the deadline date specified for submission.

## **12. Signing of Quotations**

The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.

## **13. Technical Quotation:**

- (i) Based on the nature of the work as mentioned in the RFQ document, the consultants are required to submit a Technical Proposal (TP) in forms provided in Section-3. Submission of wrong type of Technical Proposal will result in the Proposal being deemed non-responsive. The Technical

Proposal shall provide the information indicated below using the attached forms (Section-3).

(a) Detailed CV of the consultant as per the format provided

1) General qualification (Total: 10 Marks)

a. Education – 7 Marks

b. Consultant should be fluent in English, Hindi and Telugu – 3 Marks

2) Adequacy for the assignment (Total: 15 Marks)

a. Years of experience in similar projects – 5 Marks

b. Size & number of similar projects – 5 Marks

c. Type & quality of projects completed – 5 Marks

Total score: 25 Marks

Minimum technical score: 18 Marks

(ii) TGSGDCFL shall notify in writing to the consultants that have qualified in the technical evaluation.

(iii) The Technical quotation shall not include any financial quote. A Technical Proposal containing financial quote may be declared non-responsive.

#### **14. Financial Quotation:**

(i) The Financial quotation shall be prepared using the prescribed forms given in Section-3. It shall take into account remuneration of the consultant including all expenses and applicable taxes associated with the work as indicated in the RFQ document.

(ii) GST and any other taxes, which will be payable at the time of invoicing, shall be shown separately. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.

(iii) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

(iv) The Prices shall be quoted in Indian Rupees only.

(v) The Financial quotation of those consultants whose proposals were considered non-responsive to the RFQ or did not meet the minimum qualifying technical score shall not be opened.

(vi) TGSGDCFL shall return the unopened financial quotations after completing the selection process and contract signing of those consultants whose are disqualified and technical quotations have not been evaluated or have not qualified in technical evaluation.

#### **15. Quotations Evaluation**

(i) The project may be awarded to the consultant, who submits a responsive RFQ, meeting the minimum technical score.

(ii) The CV of the consultant will undergo evaluation as per the criteria and process specified in Clause 12. If the CV is found to be satisfactory based



upon meeting the evaluation criteria, the financial quotations of only those consultants shall be opened. TGSGDCFL reserves the right to reject the responses, which do not meet the required parameters stipulated in the RFQ.

**16. Right to accept or reject Quotations**

- (i) TGSGDCFL reserves the right to accept or reject any or all of the quotations without assigning any reason and to take any measure as it may deem fit, including annulment of the bidding process, at any time prior to execution of the Agreement, without liability or any obligation for such acceptance, rejection or annulment
- (ii) TGSGDCFL reserves the right to invite fresh quotations with or without amendment of the RFQ at any stage without liability or any obligation for such invitation and without assigning any reason.

**17. Acceptance of Letter of Intent (LOI)**

- (i) Within fifteen (15) days from the date of issue of the LOI, the successful consultant shall accept the LOI and return the same to TGSGDCFL. In case the consultant fails to accept the LOI, the consultant proposal shall be summarily rejected and the next best consultant shall be selected as successful consultant as per the procedures in vogue.

### 3. FORMS

#### **FORM 1: Letter of Quotation Submission**

To,

Managing Director  
Telangana Sheep & Goat Development Cooperative Federation Ltd. (TGSGDCFL)  
10-2-289/127, Shantinagar,  
Masab Tank, Hyderabad,  
Telangana – 500028

Dear Sir,

Sub: Selection of a Consultant to provide Consultancy Services for identifying an  
Agency for the Operation & Maintenance of 'Modern Abattoir Facility, (MAF) at  
Chengicherla

Ref:

I/ We, ....., offer to provide the consultancy assignment  
for "Selection of a Consultant to provide Consultancy Services for identifying an  
Agency for the Operation & Maintenance of 'Modern Abattoir Facility, (MAF) at  
Chengicherla" in accordance with your RFQ dated..... I/ We are hereby  
submitting our response, which includes this Technical and Financial quotation. We  
hereby declare that all the information and statements made in this RFQ response  
are true and accept that any misinterpretation contained in it may lead to our  
disqualification. We understand you are not bound to accept proposal you receive.

Dated this .....Day of .....2024

Yours Sincerely,

Signature .....

In the Capacity of .....

Duly authorised to sign proposal for and on behalf of .....

Date .....

Place .....

Mobile/ Telephone No .....

Email .....

Website .....

**FORM 2: Format for submission of Consultant Qualification and Experience**  
**Curriculum Vitae (CV) for Proposed Consultant**

1. Proposed Position:

2. Name of Firm/ entity. (Insert name of consultancy proposing the staff):

3. Name of Staff: (Insert full name):

4. Date of Birth:

5. Nationality:

6. Education:

Name of Institution	Board	Degree obtained	Specialization	Date of obtainment

\*Documentary evidence of educational qualifications should be submitted along with the consultant proposal.

7. Other Training:

8. Languages known:

Language	Speaking	Reading	Writing

9. Employment Record: (Starting with present position, list on reverse order every employment held since first employment, giving for each employment (See format here below): dates of employment, name of employing organization, positions held.)

From (year)

To (year)

Employer:

Positions held:

10. Detailed Tasks Assigned (List all tasks to be performed under this Assignment/job)

11. Work undertaken that best illustrates capacity to handle the Tasks Assigned: (Among the Assignment/jobs in which the consultant has been involved, indicate the following information for those Assignment/jobs that best illustrates capability to handle the tasks listed under point\*.

- a. Name of work\*\*
- b. Name of the Client (with Address of Concerned Office & Contact No. and e-mail ID):
- c. Type of Client/ Owner (Mention Govt./ Semi Govt./ NGO/ Society/ Institution/ etc.):
- d. Year:
- e. Position held:
- f. Scope of work
- g. Activities performed/ Responsibilities of the consultant:
- h. Actual Value of the Work:

**\* Only the relevant projects that align with the specified scope of work shall be considered.**

**\*\* Evidence to support the work experience shall be submitted by the consultant.**

## 12. Certification:

I, \_\_\_\_\_ the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

Place:

(Signature of staff member or authorized representative of the consultant)

(Full name of authorized representative):

### FORM 3: Format for Submission of Quotation for Consultancy Fee

Date:

To,  
The Managing Director,  
Telangana Sheep & Goat Development  
Cooperative Federation Ltd. (TGSGDCFL)  
10-2-289/127, Shantinagar, Masabtank,  
Hyderabad,  
Telangana – 500028.

Dear Sir,

Sub.: Selection of a Consultant to provide Consultancy Services for identifying an Agency for the Operation & Maintenance of 'Modern Abattoir Facility, (MAF) at Chengicherla.

With reference to the RFQ no. ...., we are here with submitting our 'Quotation' for 'Consultancy Fee' for the Consultancy Services for identifying an Agency for the Operation & Maintenance of 'Modern Abattoir Facility, (MAF) at Chengicherla'.

S.No.	Project Particulars	Consultancy Fee (Including all taxes)
1.	Consultancy Fee for Preparation of project assessment document, RFP, Bid Process and Bid Evaluation Report for Modern Abattoir Facility' (MAF) at Chengicherla.	Rs. (In words)

\*GST & Any Other Taxes shall be shown separately.

We herewith confirm that, we are submitting this "Quotation for Consultancy Fee" as per the terms & conditions specified in the above referred letter and we look forward to your kind perusal in this regard.

Dated this .....Day of .....2024

Yours Sincerely,

Signature .....

In the Capacity of .....

Duly authorised to sign proposal for and on behalf of .....

Date .....

Place .....

Mobile/ Telephone No .....

Email .....

Website .....

**FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL**  
**(On Non – judicial stamp paper of Rs 100 duly attested by notary public)**  
**POWER OF ATTORNEY**

Know all men by these presents, we (name and address of the registered office of the Sole applicant / Member) do hereby constitute, appoint and authorize Mr. / Ms. --  
----- R/o (name and address of residence) who is presently employed with us and holding the position of ----- as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to the bid of the consortium consisting of , and (please state name and address of the members) for Selection of a Consultant to provide Consultancy Services for the Operations & Maintenance of 'Modern Abattoir Facility, (MAF) at Chengicherla (the "Project"), including signing and submission of all documents and providing information / responses to TGSGDCFL representing us in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For (Signature)

(Name, Title and Address) Accept

.....(Signature)

(Name, Title and Address of the Attorney)

**Notes:**

1. To be executed by the Sole Applicant or Legal entity.
2. The mode of execution of Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a resolution / Power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executant(s).